

ACTION

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We look forward to seeing you this week! This is our 1st week of Summer Camp 2025 and we have many new and exciting camp details for your child to create a positive, fun and safe experience for all. Please see below for important information regarding your child's upcoming camp days:

Refund, Make-Up & Cancellation Policy:

- **Refunds** are only available **prior to June 1ST 2026** – no exceptions. This includes cancellations due to schedule changes, change of mind, or behavioral issues.
- **Credits** may be considered for injury, illness, or unforeseen circumstances with appropriate notice.
- Camp days or blocks may be rescheduled **in advance** based on availability and must be coordinated through our admin team.

General Policies:

- All added camp days, aftercare, or extended hours **must be approved and paid for in advance**. Unauthorized attendance or unpaid additions will result in account charges due immediately.
- Only one discount applies (Including sibling or early registration)
- Early registration discount is no longer valid for additional camp days/blocks added
- All multi-day block pricing discounts apply to the same camp week. Camp blocks or single days may be rescheduled to different single days or weeks with advance notice only via our Action Admin team's assistance. 4-Day blocks must remain for use only on other camp weeks.
- All participants must complete knowledge of these policies with 'Opening of this email' considered digital signature and acceptance
- A change of clothes is required for all children under the age of 6 years. If your child has an accident, and a change of clothes is needed/provided a charge will be applied to your account in the amount of \$25.00

Camp Check-In / Drop Off

Summer Camp Check-In/Check Out is "in person" on our alphabetized sign-In sheets outside. Please be prepared with the following information at arrival:

- Who is picking up your child from camp?
- Does your child have allergies?
- Emergency Contact #
- If you would like to purchase snack and/or lunch.

Check-out/Pick Up:

Check-out/Pick Up is also in person **and ALL student participants must be signed out by an adult PRIOR** to dismissal and release. For the reason of safety, Action Academy reserves the right to ask for additional information, ID or identifying information prior to dismissal of any student. Please notify us in advance if you have specific circumstances that need our extra attention so that we may best look after your child's security and safety.

****Please Note:** We ask that you do not pick your child up without notifying our front desk and/or signing them out first. It is the policy of Action Academy that we do not allow children to leave with their parents or carpool unless they are dismissed by our staff.

For the best possible camp experience, we ask that you help us to keep your child prepared.

What To Bring: ↓

- A snack or plan to purchase snacks.
- A refillable water bottle with your child's name on it.
- A full stomach (Eat breakfast).
- A change of clothes if under the age of 6.
- Any medicine necessary for allergies, asthma, etc.
- A positive & ready to go attitude!

Please do NOT bring:

- Valuables (Large amounts of cash, tablets, phones, ear buds, hand-held games, etc.)
- Toys from home
- Snacks for others/food to share
- Jewelry, belts, sharp objects in pockets, etc.
- Snacks that consist of high amounts of sugar.
- Cameras or video devices

Snack and/or Lunch – What to Bring And / Or Purchase Options:

This is Fuel for a Successful Day Please make sure your child arrives well-fed and ready to go! Camp is active, and they will get hungry. We recommend packing **healthy, kid-friendly snacks and meals** that your child can manage independently.

- **No peanut products preferred**, to help us maintain a safe environment for all campers
- For **Full Day campers**, please pack both a lunch and a snack. For **Half Day campers**, a snack is sufficient
- Please do not pack lunches and snacks in one big bag for more than one student. Students have snack break at different times based on age and should all have their own.

Setting your child up with the right fuel helps support a fun, focused, and energetic camp experience!

Purchase Options:

Items Available for purchase:

- Snacks: muffins, string cheese, popcorn, yogurts, applesauce, Goldfish, juice, small Gatorades, dried fruit, Cheeze-Its, snack bars, and more
- Pizza Slice or Bagel & Cream Cheese – \$6.00
- Pizza or Bagel Meal packs or special order (inquire) California Buns – \$8.00 (includes main course, juice, and a small treat)

Please Note Regarding Snack Purchases

- Payment accepted via cash or authorized card on file
- Purchases must be pre-approved at check-in; a credit card must be on file
- All lunch/ snack purchases **MUST** be arranged at check in. and colored wristband applied.
- Please do not send your child without options.
- Please inform staff at check-in of your child's daily purchase limit
- Parents are responsible for all charges; we can help manage spending with clear communication and advance arrangements
- If your child does not have a snack, we will attempt to reach you for purchase options.

Early Care & After Camp Classes:

- Early Care: 8:15–9:00 AM | \$15/day or \$50/week || After Care: 3:00–4:30 PM | \$20/day or \$72/week
- Wristbands are required for all Early/After Care student. .Payment is due at time of service or prior. Please see the front desk to complete registration
- All students must be signed out at the front desk prior to leaving
- After Care includes one of the following 3:30–4:30 PM classes: Gymnastics, Parkour, or STEAM-based Art/Academics.

Camp groups and ratios:

We put much effort and experience into the proper ratios and age groups for the most age-appropriate opportunities for safety and optimal success. These age groups are based on the current weekly enrollments and designed around those numbers, then safe equipment height, instructional curriculum and developmental readiness for camp activities. Please, do not encourage your multi-age sibling children and friends with more than 18 months age difference to be in the 'same group'.

Discipline Policy:

Action Academy prohibits discrimination, harassment and bullying in any form – verbal, physical, or visual. If you believe you/your child has been bullied, harassed, or discriminated against by anyone at Action, we ask you to immediately report the incident to the administration, or any staff member. We will promptly and thoroughly investigate any complaints.

Hitting, pushing, spitting, kicking, etc. is not allowed. There is no profanity allowed. To better provide a positive training environment attention to the positive attitude of all involved is paramount.

Consequences:

1. 2nd warning and parent notification at the end of camp/class. Please see office if name is highlighted in Sign-Out column at pickup.
2. Age-appropriate time out, and immediate notification to parent.
3. Parent notification and removal from camp/class for the remainder of the day (or following day/week where applicable).
4. Continued behavior may result in meeting with administration and forfeiture of participation with no refunds.

Behavioral and Emotional support:

While Action Academy is all-inclusive to all students, we are not able to provide staff to singularly care for students that require 'Extra' attention. We do allow students that require additional attention the use of an aide, caregiver or supervisor. Please contact our front desk for additional information regarding what options we may provide you with.

In Case of emergency, sickness or injury:

Safety is first. **Please ensure we have a current emergency contact.** We will use your number on file for **text alerts**. Please confirm/update if your number has changed or you've opted out of texts and confirm with the front desk..

Illness: If your child shows symptoms, we expect timely pick-up after notification.

Minor Injuries: Will be treated and highlighted on sign-out sheet or through a call.

Significant Injuries: Especially head/neck, result in immediate parent contact and removal from activity until cleared.

In case of disaster or emergency, Action Academy will implement our emergency procedures, including evacuation or shelter in place. We will contact parents via our cloud-based software.

Media & Photo Policy:

Action Anti-Gravity is a digital and modern camp. We may fly drones, use GoPros, or video cameras. We never identify students in media shared. Please see the Photo Release section of your membership agreement or opt out if desired.

With receipt of this email, your digital signature confirms acknowledgment and acceptance of the above policies.